

Collinsville Community Unit School District #10
Kindergarten Enrollment for
School Year 2017-2018

Enrollment will be held at the Administration Annex Building, 123 West Clay Street, on the dates listed below for each school. If you are not sure which school your child will be attending, please contact the district enrollment office at 346-6350 ext. 4237 or 4228.

<u>SCHOOL</u>	<u>DATE</u>	<u>TIME</u>
Maryville	Monday, April 03	8:15 A.M. - 4:00 P.M.
Caseyville	Tuesday, April 04	8:15 A.M. - 4:00 P.M.
Jefferson	Wednesday, April 05	8:15 A.M. - 4:00 P.M.
Kreitner	Thursday, April 06	8:15 A.M. - 4:00 P.M.
John A. Renfro	Friday, April 07	8:15 A.M. - 4:00 P.M.
Twin Echo	Monday, April 10	8:15 A.M. - 4:00 P.M.
Summit	Tuesday, April 11	8:15 A.M. - 4:00 P.M.
Webster	Wednesday, April 12	8:15 A.M. - 4:00 P.M.
All Schools	April 18 - August (Mon - Fri)	8:15 A.M. - 4:00 P.M.

ALL SPOTS AT EACH SCHOOL WILL BE ON A FIRST COME FIRST SERVE BASIS

The above enrollment schedule is for:

1. Children entering kindergarten next year including any child previously enrolled in Pre K or Early Childhood. Children must be five years old on or before September 1, 2017.
2. Those children entering first grade who are not presently attending Kindergarten Classes in the public schools.

TO ENROLL YOUR CHILD, YOU WILL NEED TO BRING WITH YOU...

1. **Certified Birth Certificate.** The certificate issued by the hospital is **NOT** acceptable according to Illinois State Law.
2. **Proof of Residency**

On the first day of school, your child must present a completed physical examination form with all immunizations listed as required by Collinsville Unit 10. Your child will also be required to have a dental and an eye exam.

(Please note: All Kindergarten students must also register either on line, or at the Centralized Registration this summer)



ESTABLISHING STUDENT RESIDENCY

Collinsville Community Unit School District No. 10

Must present a certified or registered birth certificate for the student at the time of enrollment.

(Note: If a birth certificate is unavailable, the parent may present other reliable proof of the child's identity and age that is supported by a sworn statement explaining why the birth certificate is not available (ie. Passport, Visa or other governmental documentation of a child's identity).

Must present proof of residency within the District by providing the required number of documents from each of the following categories:

Category I (One document showing proper name and address is required)

Most recent residential property tax bill and proof of payment, e.g., canceled check or Form 1098 (homeowners)

Mortgage papers (homeowners)

Signed and dated lease and proof of last month's payment, e.g., canceled check or receipts (renters)

Letter from manager and proof of last month's payment, e.g., canceled check or receipt (trailer park residents)

Letter of residence from landlord in lieu of lease (7:60-AP2, E1)

Letter of residence to be used when the person seeking to enroll a student is living with a District resident (7:60-AP2, E2)

Category II (Two documents showing proper name and address are required)

Current Illinois Driver's license or temporary Illinois Driver's license

Consular Identification card, Green card, Visa, U.S. Passport or current State Identification card

Current Vehicle registration

Current Voter registration

Most recent (within 60 days) utility bill, e.g., gas, electric, cable television, trash, water (No cell phones)

Current major credit card bill

Current public aid card

Current homeowners/renters insurance policy and premium payment receipt

Current Collinsville Library Card

Receipt for moving van rental

Mail received at residence, e.g., Registration packet that has been mailed to your residence for 2017-2018 school year.

Anyone with a Custody Order Seeking to Enroll a Student

Presents court order, agreement, judgment, or decree that awards or gives custody of the student to any person (including divorce decrees awarding custody to one or both parents).

Non-Parent Seeking to Enroll a Student

Must complete and sign *Evidence of Non-Parent's Custody, Control, and Responsibility of a Student* form, *Affidavit of Enrollment and Residency*, along with District approval. (This must be completed on a yearly basis). School Board exhibit 7:60-AP2, E3

IMPORTANT:

The School District reserves the right to evaluate the evidence presented, and merely presenting the items listed in this Procedure does not guarantee admission.

WARNING:

If a student is determined to be a nonresident of the District for whom tuition must be charged, the persons enrolling the student are liable for nonresident tuition from the date the student began attending a District school as a nonresident pursuant to Illinois School Code (105 ILCS 5/10-20.12a(a)).

A person who knowingly enrolls or attempts to enroll in this School District on a tuition-free basis a student known by that person to be a nonresident of the District is guilty of a Class C misdemeanor, except in very limited situations as defined in State law (105 ILCS 5/10-20.12b(e)).

A person who knowingly or willfully presents to the School District any false information regarding the residency of a student for the purpose of enabling that student to attend any school in that District without the payment of a nonresident tuition charge is guilty of a Class C misdemeanor (105 ILCS 5/10-20.12b(f)).