

Facilities Rental Terms & Conditions

1. Each organization using school facilities must provide adequate supervision to insure the safety and security of the facility and the enforcement of all school district rules and regulations. All adult supervisors must have cell phones with them at all times.
2. The superintendent or designee may adjust or waive charges or alter these conditions when, in his/her judgement, it is in the best interest of Collinsville Unit # 10.
3. No activity that is intended to overthrow the government by force, violence, or unlawful means is permitted.
4. Activities in conflict with city or county ordinances or state laws are not permitted.
5. Consumption of food and beverages are restricted in some facilities.
6. No pets, alcohol, firearms, etc. are allowed on campus. Smoking is also prohibited.
7. User groups must furnish a liability bond of \$1,000,000/\$3,000,000 to protect the district against loss of property or liability for personal injury unless exempted by the superintendent.
8. Priority for scheduling events will be on a first come first serve. School events will always take priority over outside events.
9. The hourly rate is charged from the time the building is open to the completion of cleanup and securing of the building. Custodians arrive a half hour before the event begins and stay a half hour after the event.
10. Plans for mounting decorations, scenery, etc. must have prior approval of the Director of Buildings & Grounds.
11. After the event, school facilities shall be vacated in the same condition as they were prior to the event. Care shall be taken not to mar, deface, or in any way damage walls, floors, fixtures, furniture, or equipment; and the renting organization shall be liable for any damages to school property occurring as a result of the rental.
12. When, in the judgement of the building principal or Director of Buildings & Grounds, police supervision is needed, the renting group will be responsible for employing police in the number specified by the District.
13. If the school or district is closed for a full day or closes early due to inclement weather, all district facilities and fields will be closed to outside groups and activities. It is the responsibility of the group to confirm facility or field status prior to usage. If a facility is closed due to inclement weather, the user group will not be charged.
14. User agrees to be responsible for any damages to any facilities and/or property or injury to other persons caused by persons using the facility under this Agreement.

15. Failure to abide by the terms of this Agreement may result in the immediate termination of the Agreement by the Collinsville School District.

16. This Agreement may be modified by the Collinsville School District as needed.

Athletic Field Rules

1. Parking - all players and spectators must park in designated parking spots only.
2. Spectators should stay in designated areas only—spectators are not permitted to enter campus buildings or go to other areas not related to the event they're watching
3. Players and spectators should clean up and dispose of their tape, water bottles, etc. in a proper manner. Less clean-up time for our staff, allows us to keep our rates as low as possible.
4. No pets, alcohol, firearms, etc. are allowed in the stadium. Smoking is also prohibited.
5. If goals have to be moved please lift them and don't drag them. Dragging the goals damages the turf and track.
6. An AED is available and is located in storage shed by the track.
7. Each organization is responsible for providing First Aid and emergency care to their constituents.

Turf Field Rules

1. No chewing gum allowed
2. No food or drink on the field except water for the athletes
3. No sunflower seeds allowed
4. No alcohol-No smoking-No animals
5. No glass bottles
6. No metal cleats
7. No driving stakes
8. No strollers
9. No skateboards or bicycles
10. No unauthorized vehicle allowed inside the gated area of the CHS Athletic Field

Concession Stand Rules

1. Cannot sell sunflower seeds, chewing gum, or taffy
2. No propane tanks can be left in building on Unit #10 premises

A SPECIAL NOTE TO ALL PARENTS

Please show the proper respect to our custodial staff and reps and be pleasant towards them! They are only doing what they have been asked to do. If you have any issues with which you are unhappy about—please relay them to your coaches and they will discuss them with Unit #10. To take out your unhappiness on one of our staff only makes their difficult job more difficult and jeopardizes your organization's use of our facilities in the future.

Please respect start/end times. Particularly on the weekend and late at night it is imperative that we are prompt in exiting the field at the appropriate time. We might have groups line up back-to-back and your courtesy will help to keep events running smoothly.